

## EXECUTIVE SUMMARY

### Recommendation for Bid Renewal 19-080V – Technical Contract Staffing and Consulting Services

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to exercise the first renewal option for Invitation to Bid (ITB) 19-080V – Technical Contract Staffing and Consulting Services. The new contract term will be from October 3, 2018 through September 30, 2021, it will bring the full term of the contract to three (3) years. ITB 19-080V was originally approved at the October 2, 2018, School Board meeting for two (2) years, from October 3, 2018 through October 2, 2020, with a renewal option for two (2) additional one (1) year renewal periods and with a spending authority of \$4,800,000.

On November 6, 2019, the School Board approved the addition of new Vendors to the existing pool with an additional spending authority of \$1,600,000 to support the Payroll Process Implementation Project.

No additional spending authority is being requested.

#### **Good/Services Description**

##### **Responsible: Information Technology (IT)**

The renewal of this ITB will allow The School Board of Broward County, Florida (SBBC), to continue contracting with temporary technical firms for services on an “as needed” basis. Required services include, but are not limited to, Project Management, System Analysis, System Design, Computer Programming, Operations, Wide-Area Network Assistance, such as:

- Security Surveillance Cameras
- SAP Process Improvements
- SIS – RFI & Next Steps
- Integrated Intercommunications Systems
- Visitor Management System
- Payroll Process Improvement Project

#### **Procurement Method**

##### **Responsible: PWS**

SBBC originally released ITB 19-080V on September 6, 2018, and was opened on September 14, 2018, awarding forty-one (41) bidders, of which seven (7) are certified Small/Minority/Women Business Enterprise (S/M/WBE) vendors. The bid was awarded by item to all responsive and responsible bidder(s) meeting all specifications, terms, and conditions. They should then be in a favorable position to compete for SBBC’s business.

According to Section 4, Special Condition 11 of the original ITB, on August 21, 2019, this ITB was released as a rebid and opened on September 5, 2019. Twenty-one (21) bids were received, and eighteen (18) additional vendors were awarded and added to the pool, of which one (1) is an S/M/WBE registered vendor, bringing the total awarded vendors to fifty-nine (59). Proposals were evaluated and approved under the same terms and conditions of the original bid.

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At the time the original bid was advertised, the S/M/WBE goal was established as SBBC has not set a participation goal for this solicitation, but S/M/WBE participation is strongly encouraged.

A renewal letter notification was sent out to all fifty-nine (59) awarded vendors.

- a) Fifty-four (54) responded, Yes. Detailed vendors’ information is in the Continuation of Requested Action.
- b) Two (2) Vendors not wishing to renew: Force 1 Global, Inc. and Dell Marketing LP.
- c) Three (3) No response: Capgemini America, Inc. d/b/a Sogeti USA; Gateway Technical Services d/b/a DSN; Gartner.

Benchmarking was performed with:

- Department of Management Services – Different scope of work, no point of comparison.
- Miami Dade County - RTQ-00894 - Not price-based, rather it is typically a Request for Resume process.
- Palm Beach County Schools District – Piggyback to General Services Administration #GS-35F-0247Y with one (1) awarded vendor.

**Financial Impact**  
**Responsible: IT and PWS**

The spending calculations are shown below:

Current average monthly spending (FAW)		\$ 186,519
Projected spending authority for additional twelve (12) months	(A)	\$2,238,228
(-) Unused authorized spending authority	(B)	\$2,483,094
Estimated spending request	(A) - (B)	(\$ 244,866)

The unused authorized spending of \$2,483,094 will be enough to support one (1) additional year of this ITB. There is no additional financial impact to the District.

**Financial Impact Table**

Action	Date	Term (years)	Amount
Original spending authority request	10/2/2018	2	\$ 4,800,000
Additional spending authority	11/6/2019	-	\$ 1,600,000
First Renewal	8/19/2020	1	\$ 000
<b>Total Contract Amount</b>			<b>\$ 6,400,000</b>

A detailed Statement of Work accompanied by cost estimates (as per billing rates established in ITB 19-080V and the estimated duration for each activity) along with approval from the Chief Information Officer will be required before the commencement of any activity.

Funding for this Bid will come from the departments’ operating budgets throughout the District that will have a need to contract technical services.